



LAKE DISTRICT MUSIC SUMMER FESTIVAL

26 JULY - 4 AUGUST 2024

Want to work at a classical music festival?
We're looking for **EVENT MANAGERS** to join this year's
Festival Team!

As one of two Event Managers, you will work as part of the LDM Festival Team, which consists of a Production Manager, two Artist Managers and two Event Assistants.

This role offers you the opportunity to be responsible for:

- Undertaking responsibility for Front of House management, managing Event Assistants and volunteers
- Ensuring the smooth running of all concerts, masterclasses, workshops and events
- Preparing door sales Box Office points in advance of the arrival of Box Office staff
- Ensuring LDM meets its Health & Safety obligations
- Preparing comprehensive documents for Front of House staff at all venues
- Briefing all Front of House staff, including staff and volunteers, on their specific duties
- Providing high-quality customer service and dealing with any enquiries, complaints and emergencies
- Greeting sponsors and VIPs
- Counting and documenting all Front of House sales
- Managing all Front of House cash floats
- Assisting the Box Office in second-counting all ticket and Front of House takings

This position is paid, and is ideal for those wishing to develop their experience working hands-on in the arts sector. Applicants are required to be available for the entirety of the period covering from lunchtime Tuesday 23 July until the afternoon of Monday 5 August 2024.

Event managers will receive a fee of £850 in return for their services during the festival.

Accommodation will be provided at the University of Cumbria campus in Ambleside, breakfast is provided, and expenses are paid. All team members will receive first aid training (gaining a qualification valid for 3 years). A knowledge of classical music, having a full driving licence and access to a vehicle are all preferable, but not necessarily essential. **Please include this information in your application.**

**To apply, please send your CV and a covering email to nick@ldsm.org.uk
Application deadline: Friday 17 May (with interviews w/c 27 May by Zoom)**